

## Volunteer Position Description

### Summer 2025



## Day Camp Helper

### Purpose:

Join us in providing life changing experiences for all in a Christian environment for our youngest campers! As a Day Camp Helper you will provide an extra layer of love and support to campers by assisting with activities, transition times, and helping maintain a clean and safe environment.

Location: Camp Henry | 5575 S. Gordon Ave., Newaygo, MI 49337

### Time Commitment:

11:00am-1:00pm (Lunch Helper) or 3:00pm-4:30pm (Afternoon Helper)

One Week (Mon.-Fri.); July 7th-11th | July 14th-18th | July 21st-25th | July 28th-Aug. 1st\*

*\*If your child, niece/nephew, grandchild, neighbor you provide child care for, etc. is attending Day Camp for the week, we ask that you please select a different week to volunteer, and let their week be their week outside of their normal routine and relationships. Thank you for understanding!*

### Key Responsibilities (Lunch Helper):

- Assist in cleaning up from morning activity rotations
- Help supervise campers during lunch time, ensuring they are eating their packed lunch and engaging them in fun and positive conversation with their group
- Assist with lunch clean up and the transition to rest time
- Help supervise campers during rest time, encouraging a quiet and calm environment, and reading books to campers
- Assist with the transition from rest time to waterfront time, helping campers clean up their area and find their towels
- Ensure the safety and well-being of campers by following camp policies and safety protocols at all times

### Key Responsibilities (Afternoon Helper):

- Assist with the transition from waterfront time to end of day activities, helping campers find all of their belongings and pack their backpacks
- Help supervise campers during free time activities, ensuring a safe and inclusive environment
- Assist with afternoon snack time
- Help clean up the space and prep items for the next day's activities
- Ensure the safety and well-being of campers by following camp policies and safety protocols at all times

### Skills and Qualifications

- Ability to supervise activities with attention being given to the health, safety, and behavior of campers
- Ability to practice sound decision making, problem solving, and effective communication
- Ability to be flexible and adapt to a changing environment
- Ability to notice needs and assist as able
- Ability to follow verbal directions in completing tasks
- Ability to be on-time and fulfill your week-long volunteer commitment
- Serve as a positive role model by demonstrating high standards of personal conduct

*Please note: All Day Camp Helpers are required to pass a series of background checks before volunteering.*

### Experience and/or Certifications:

- Previous experience with young children (ages 5-8)

### Age Requirement:

- 14 years or older

### Work Environment

Volunteering will take place in a primarily outdoor environment, and in all types of weather conditions. Volunteers should be able to move with campers throughout our Day Camp spaces, which will include frequent standing, walking, bending and transitioning from sitting to standing. Noise level is moderate to high, except during rest time, when we're aiming for quiet :) Must be able to see, hear, and speak at a level to adequately supervise campers. Reasonable accommodations may be made upon request.

Questions? [volunteer@camphenry.org](mailto:volunteer@camphenry.org) | 616.717.5556