

# Program Specialist Position Description



## Camp Henry's Mission Statement:

*To provide life changing experiences for all in a Christian environment*

Camp Henry is seeking 1-2 fun-loving, hard-working, service-oriented people, preferably with previous camp staff experience, to join our camping ministry and serve as Seasonal Program Specialists. These positions will begin early to mid-April and run through Mid-November. Many previous Program Specialists have transitioned into full-time, year-round positions at Camp Henry. Program Specialists will help support one of our key program areas, including: Aquatics, Environmental & Outdoor Education, High Adventure, Tripping, Horses, and Team Building. Camp Henry is a fun, positive, challenging, and exciting place to work, learn, and serve! Our spring and fall seasons are full of serving school groups, sports teams, scout groups, youth groups, and retreat guests. We shift our focus to our awesome summer campers during the summers. If you are passionate about changing lives while living and serving in a Christian community, Camp Henry is the place for you! Program Specialists are paid \$500 per week, provided with on-site shared housing and meals when provided to campers and guests. To learn more about Camp Henry, please visit our website at [www.camphenry.org](http://www.camphenry.org).

If you are interested in joining our staff here at Camp Henry, please send an introductory email as well as your resume to [jaker@camphenry.org](mailto:jaker@camphenry.org)

## Job Description:

- Lead hands-on programs, games, and team building with a diverse range of visiting groups and campers
- Provide outstanding guest services for teachers and visiting group partners
- Maintain a positive, solutions-oriented attitude
- Assist with program supply, inventory, and upkeep, and maintenance
- Other duties as assigned, which support Camp Henry's mission and team: including serving alongside other staff and facilitating activities, and in camp's key program areas including Aquatics, Environmental & Outdoor Education, High Adventure, Horses, and Team Building

## Qualifications:

- Pass a criminal background check
- All applicants must possess a valid driver's license
- Hard-working, service-oriented, preferably with past camp staff/outdoor teaching experience (not required but desired)

## Position Requirements Include:

- Ability to work both independently and as part of a team
- Flexible and ready to pivot, deeply present in the day to day, fun under pressure, intentionally helpful, prepared for tasks at hand, gracious and ready to assume good intentions of others, uplifting to campers/guests/teammates
- Experience working with children and adapting programs to various ages and developmental stages
- Capable of working long hours outdoors in typical and inclement weather
- Customer service-oriented, including the ability to continuously convey positivity and politeness
- Ability to practice sound decision making, problem solving, and effective communication
- Open to feedback and willing to be coached
- Strong interpersonal skills
- CPR/First Aid certification or ability to acquire
- Other Certifications: Lifeguard certification (required or ability to acquire for Aquatics roles) ACCT Level 1 (not required but desired for High Adventure role) Chauffeur's license (not required but helpful)