2027 Summer Staff Position Descriptions

Summer staff members live on-site for the summer, with room and board provided. If you are interested in being a part of the summer staff, but – are unable to live on-site for the summer, please connect with the summer program director to inquire if any opportunities might be available.

On the application, please feel free to list any and all positions for which you would like to be considered.

Position Descriptions

Arts & Crafts Director: Oversees ordering supplies, inventory, and implementing structure to the craft activities during summer camp. This position would also be a vital part of the summer staff community and assist with other program needs once daily duties are complete.

Counselor: A counselor's main role is to build relationships with campers and to be a positive Christian role model. You will supervise campers at all times, facilitate camp activities, provide a fun-loving and safe environment as well as foster spiritual development. Our hope is that the counselor is the biggest kid at camp yet will follow all camp policies and procedures. Counselors are required to be at least 1 year beyond their high school graduation.

Day Camp Counselor: Our Day Camp counselors work with the 5 to 8 year olds attending our Day Camp program. Day Camp is only offered for three weeks during the summer - typically four weeks in July - with Day Camp sessions running from Monday to Friday, during the day. Day Camp counselors often live at camp - and assist with set-up before Day Campers arrive as well as wrap-up after Day Campers depart. In addition, Day Camp Counselors are often involved with and assist during evening programs at camp with our overnight campers. Some Day Camp Counselors commute to and from Grand Rapids with the Day Camp kiddos that take advantage of camp transportation and ride in the camp bus.

Day Camp Assistant Director: The Day Camp Assistant Director supports our Day Camp Director in the setup of and daily running of the Day Camp Program. Tasks would include but are not limited to: supervising campers, running activities, helping to serve lunch, cleaning up at the end of the day. Day camp runs four weeks in July and is geared for ages 5-8. It is the staff's responsibility to provide a fun and safe environment for campers and staff.

Day Camp Rider: Day Camp Riders assist the Day Camp Drivers with transporting day campers between Grand Rapids and Camp Henry each day. They typically live and stay in Grand Rapids in the evenings - and ride back and forth on the day camp bus - helping to supervise and assist day campers. Day Camp Riders must be at least 16 years old.

Facilities Assistant: Facilities Assistants are accountable for basic maintenance and upkeep of the facilities and grounds here at camp. Tasks may include several work projects, landscaping, cleaning, etc. This person will work closely with our Facilities team to ensure that camp is looking great and running smoothly.

Frontier Counselor(s): Your main role is to build relationships with frontier campers and to be a positive Christian role model. Responsibilities include supervising campers at all times, facilitating various activities, providing a fun-loving and safe environment as well as fostering spiritual development. Must be comfortable around horses, willing to assist the wranglers and possess a great

energy in providing the frontier campers with a great experience. Counselors are required to be at least 1 year beyond their high school graduation.

Guest Services Staff: Responsible for providing excellent customer service and fulfilling administrative tasks such as operating the front desk, answering phones, assisting with registrations, sorting mail, data entry, checkout counter in the camp store or coffee and ice cream shop, etc. After daily duties are complete, they will assist with evening programs and be a part of the summer staff community.

Health Director: The Health Director lives on-site and is responsible for overseeing the physical safety and well-being of all campers and staff. Duties will include organizing and distributing medications, providing basic first-aid, and readily available for emergencies at any time. Medical training and experience is required (some training can be made available through camp). A volunteer doctor or nurse will also be present each week to be of assistance.

High Adventure Director: The High Adventure Director will work closely with our Assistant Program Director to help maintain gear and equipment for Camp Henry's High Adventure elements, including our Leap of Faith, Giant Swing, Rock Wall, Cargo Net/Zipline and our High Ropes Course, as well as facilitate weekly opportunities on these elements for campers and staff. They will live on-site and be an integral part of the summer staff program team.

Junior Staff: Junior Staff members assist all throughout camp - helping with programs, working directly with campers, assisting with facilities and maintenance projects, helping out with Day Camp, and assisting with food service. Junior Staff members commit to 4-5 weeks of summer, yet it is possible for a Junior Staff member to serve longer. Junior Staff live in cabins, supporting and partnering with counselors. A Junior Staff member will typically focus on serving in a particular area - yet, they are often found helping in multiple areas around camp as needed. Junior Staff members must be at least 18 years old and have completed high school.

Nature Director: Prepare and provide meaningful opportunities for campers to connect with nature, explore our 212 acres, and enjoy the great outdoors. This position is also a vital part of the summer staff community and assists other program area needs once daily duties are completed.

Program Staff: Program Staff will assist with the development, implementation, and facilitation of any and all program areas including outdoor and environmental education, aquatics, high adventure programming, horse/equine programming, team building, and tripping. They help with a lot of the "behind the scenes" setup for activities around camp and they will also spend a good amount of their days directly interacting with and contributing to life-changing experiences for our campers. They will live on-site and be an integral part of the summer staff team. Program staff often have some skills or experience related to the program areas mentioned above.

Residential Food Service Staff: Our summer food service staff live on-site and are a vital part of the Camp Henry Summer Staff Team. Food Service Staff prepare and serve meals, care for the Dining Hall, and assist with cleaning. After daily duties are complete, they will assist with evening programming and be a part of the summer staff community. Must be at least 16 years old.

Tripping Director: The Tripping Director will be in charge of coordinating and managing all aspects of tripping from managing logistics and packing food and gear for our weeklong Teen Adventure trips to packing food and gear trip boxes for Tuesday night campouts for the entire camp. This staff member will also maintain, repair, and replace tripping gear, as needed. They will live on-site and be an integral part of the summer staff program team.

Videographer/Photographer: We are looking for someone with creative and artistic passions as well as a love for working with youth. This is a unique way to support Camp Henry's mission by creating tangible memories for kids to view at home on our website and other online platforms. We encourage this staff member to have technical experience with running basic sound systems and knowledge of photo/video shooting and editing. The hope is to capture daily camp events through video and pictures, and present a camp highlight video at the closing of each session. This staff member has use of GoPro cameras, a DSLR camera, handheld camcorders, and a drone to record content, as well as the full Adobe Suites for compiling and editing footage. After daily duties are complete, they will fulfill several other tasks from helping with evening programs to being a support to the other summer staff.

Wakeboard Instructor: Wakeboarding is a very popular activity here at camp! The Wakeboard Instructor(s) will ensure campers have a great experience in learning the safety and techniques of the sport. This staff member will spend most mornings delivering the water sports program and the remaining time will be spent helping with lifeguard duties, assisting with evening programming, and be a vital part of the summer staff community. Must be a certified lifeguard, comfortable driving a motor boat and be passionate about teaching youth.

Waterfront Director: Our Waterfront Director(s) are responsible for scheduling lifeguards, overseeing and enforcing waterfront policies and safety requirements, inspecting and maintaining equipment, maintaining a clean and organized waterfront, and implementing programs and activities. Our campers have the opportunity to enjoy canoes, kayaks, sailing, inflatable climbing elements, a water slide, tubing, water skiing, and swimming. The Waterfront Director will manage all of these activities and will also serve as a lifeguard. Must be certified as a lifeguard and in CPR and First Aid for the Professional Rescuer. After daily duties are complete, they will assist with evening programs and be a part of the summer staff community.

Wrangler(s): Our wranglers are responsible for the care of our horses, programs, and corral facilities. They will assist our Horse Managers with the development of age/experience level appropriate curriculum and activities. Wranglers will also teach lessons, lead trail rides, help oversee the Frontier Program, interact with camper parents, and teach campers how to safely interact with and enjoy the horses. Wranglers are also a part of the support staff team at camp and will aid with evening programs when their duties are finished for the day. They will live on-site and be an integral part of the summer staff team. They will participate in Wrangler Training before staff training begins.