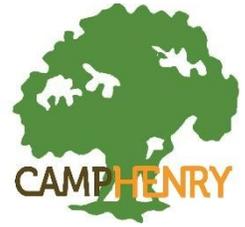


2020 Summer Staff Position Descriptions



Summer staff members live on-site for the summer, with room and board provided. If you are interested in being a part of the summer staff, but – are unable to live on-site for the summer, please connect with the program director to inquire if any opportunities might be available.

Most of our summer staff members fill positions for the entire summer at Camp Henry. Yet, a few positions do not require a commitment for the entire summer - and offer opportunities to serve for as little as a week at a time. Again, feel free to connect with the program director if you are interested in serving during the summer in a role that would not require a full summer commitment.

On the application, please feel free to list any and all positions for which you would like to be considered.

Position Descriptions

Arts & Crafts Director: Oversees ordering supplies, inventory, and implementing structure to the craft activities during summer camp. This position would also be a vital part of the summer staff community and assist with other program needs once daily duties are complete.

Counselor: A counselor's main role is to build relationships with campers and to be a positive Christian role model. You will supervise campers at all times, facilitate camp activities, provide a fun-loving and safe environment as well as foster spiritual development. Our hope is that the counselor is the biggest kid at camp yet will follow all camp policies and procedures. A year out of high school or at least 1 year of college completed is required for this position.

Day Camp Counselor: Our Day Camp counselors work with the 5 to 8 year olds attending our Day Camp program. Day Camp is only offered for three weeks during the summer - typically the 2nd, 3rd, and 4th weeks of July - with Day Camp sessions running from Monday to Friday, starting at 9:30 am and ending at 3:30 pm. Day Camp counselors often live at camp - and assist with set-up before Day Campers arrive as well as wrap-up after Day Campers depart. In addition, Day Camp Counselors are often involved with and assist during evening programs at camp with our overnight campers. Some Day Camp Counselors commute to and from Grand Rapids with the Day Camp kiddos that take advantage of camp transportation and ride in the camp van.

Day Camp Director: The Day Camp Director will begin late spring to plan the programming and curriculum for our Day Camp Program. Day camp is geared for ages 5-8 and it is the director's responsibility is to provide a fun and safe environment for campers and staff.

Day Camp Driver: Day Camp Drivers need to be at least 21 years old and have a Michigan Chauffeur's license. They drive a 15 passenger van and pick-up day campers in Grand Rapids at 8:15 am and drive them up to camp for the day, departing camp at 3:30 pm and arriving back in Grand Rapids at 4:30 pm. During the day at camp, day camp drivers often jump in and serve as Day Camp Counselors as well. A second Camp Henry staff member/volunteer rides along in the van in addition to the Day Camp Driver to help supervise and assist the day campers.

Day Camp Rider: Day Camp Riders assist the Day Camp Drivers with transporting day campers between Grand Rapids and Camp Henry each day. They typically live and stay in Grand Rapids in

the evenings - and ride back and forth on the day camp van - helping to supervise and assist day campers. Day Camp Riders must be at least 16 years old.

Frontier Counselor(s): Your main role is to build relationships with frontier campers and to be a positive Christian role model. Responsibilities include supervising campers at all times, facilitating various activities, providing a fun-loving and safe environment as well as foster spiritual development. Must be comfortable around horses, willing to assist the wranglers and possess a great energy in providing the frontier campers with a great experience. A year out of high school or at least 1 year of college completed is required for this position.

Guest Services Staff: Responsible for providing excellent customer service and fulfilling administrative tasks such as operating the front desk, answering phones, assisting with registrations, sorting mail, data entry, etc. After daily duties are complete, one will assist with evening programs and be a part of the summer staff community.

Health Director: The Health Director lives on-site and is responsible for overseeing the physical safety and well-being of all campers and staff. Duties will include organizing and distributing medications, providing basic first-aid, and readily available for emergencies at any time. Medical training and experience is required. A volunteer doctor or nurse will also be present each week to be of assistance.

High Adventure & Tripping Director: The High Adventure and Tripping Director will be in charge of coordinating and managing all aspects of tripping from managing logistics and packing food and gear for our weeklong Teen Adventure trips to packing food and gear trip boxes for Tuesday night campouts for the entire camp. This staff member will also maintain, repair, and replace tripping gear, as needed. They will also maintain gear and equipment for Camp Henry's High Adventure elements, including our Leap of Faith, Giant Swing, Climbing Tower, Cargo Net/Zipline and our High Ropes Course, as well as facilitate weekly opportunities on these elements for campers and staff. They will live on-site and be an integral part of the summer staff team.

Junior Staff: Junior Staff members assist all throughout camp - from helping with programs, working directly with campers, assisting with facilities and maintenance projects, helping out with Day Camp, and assisting with food service. Junior Staff members typically commit to working at camp for the entire summer, yet it is possible to serve as a Junior Staff member for anywhere from 4 weeks to the full summer commitment. Junior Staff live in cabins, supporting and partnering with counselors. A Junior Staff member will typically focus on serving in a particular area - yet, they are often found helping in multiple areas around camp as needed. Junior Staff members must be at least 18 years old and completed high school.

Nature Director: Prepare and provide meaningful opportunities for campers to connect with nature. This position is also a vital part of the summer staff community and assists other program area needs once daily duties are completed.

Program Staff: Program Staff will assist with the development, implementation, and facilitation of any and all program areas including outdoor and environmental education, aquatics, high adventure programming, horse/equine programming, team building, and tripping. They help with a lot of the "behind the scenes" setup for activities around camp and they will also spend a good amount of their days directly interacting with and contributing to life-changing experiences for our campers. They will live on-site and be an integral part of the summer staff team. Program staff often have some skills or experience related to the program areas mentioned above.

Residential Food Service Staff: Our summer food service staff live on-site and are a vital part of the Camp Henry Summer Staff Team. Food Service Staff prepare and serve meals, care for the Dining Hall, and assist with cleaning. After daily duties are complete, they will assist with evening programming and be a part of the summer staff community.

Teen Adventure Trip Leader: For five weeks of the summer season, Camp Henry runs weeklong Teen Adventure trips across the state of Michigan and to nearby states. These trips range can from backpacking on South Manitou Island to white water rafting in West Virginia. Teen Adventure Trip Leaders will participate in and facilitate meaningful adventures for 12 campers throughout the week of your trip. Preferred applicants will have a sense of adventure, experience outdoors with youth, and most preferably, a Chauffeur Driver's License and a lifeguard certification/CPR/First Aid for the Professional Rescuer.

Videographer/Photographer: We are looking for someone with creative and artistic passions as well as a love for working with youth. This is a unique way to support Camp Henry's mission by creating tangible memories for kids to view at home, on our website, and on the internet. We encourage this staff member to have technical experience with running basic sound systems and knowledge of photo/ video shooting and editing. The hope is to capture daily camp events through video and pictures, and present a camp highlight video at the closing of each session. This staff member has use of GoPro cameras, a DSLR camera, handheld camcorders, and a drone to record content, as well as the full Adobe Suites for compiling and editing footage. After daily duties are complete, one will fulfill several other tasks from delivering evening programs to being a support to the other summer staff.

Wakeboard Instructor: Wakeboarding is a very popular activity here at camp! The Wakeboard Instructor(s) will ensure campers to have a great experience in learning the safety and techniques of the sport. This staff member will spend most mornings delivering the water sports program and the remaining time will be spent helping with lifeguard duties, assisting with evening programming, and be a vital part of the summer staff community. Must be a certified lifeguard, comfortable driving a motor boat and be passionate about teaching youth.

Waterfront Director: Our Waterfront Director(s) are responsible for scheduling lifeguards, overseeing and enforcing waterfront policies and safety requirements, inspecting and maintaining equipment, and implementing programs and activities. Our campers have the opportunity to enjoy canoes, kayaks, sailing, inflatable climbing elements, a water slide, tubing, water skiing, and swimming. The Waterfront Director will manage all of these activities and will also serve as a lifeguard. Must be certified as a lifeguard and in CPR and First Aid for the Professional Rescuer. After daily duties are complete, they will assist with evening programs and be a part of the summer staff community.

Wrangler(s): Our wranglers are responsible for the care of our horses, programs, and corral facilities. They will assist in the development of age/experience level appropriate curriculum and activities. Wranglers will also teach lessons, lead trail rides, oversee the Frontier Program, host a riding show for parents, and teach campers how to safely interact with and enjoy the horses. Wranglers are also a part of the support staff team at camp and will aid with evening programs when their duties are finished for the day. They will live on-site and be an integral part of the summer staff team.